

Fresno's Chaffee Zoo Corporation
 Agenda for the Board of Directors Meeting
 Thursday, January 17, 2019 at 5:30 PM
 Fresno Chaffee Zoo Education Lab

Call to order 5:30 PM

Roll Call

Agenda

Item	Responsible Party	Status	Estimated Duration
ITEM 01	ROLL CALL	--	01 MINUTE
ITEM 02	PUBLIC COMMENT		05 MINUTES
<p>This time is set aside for the public to comment on any item not appearing on the agenda, within the jurisdiction of the FCZC Board. Items presented under public comment may not be discussed or acted upon by the FCZC Board at this time. For items appearing on the agenda, the public is invited to comment at the time the item is called for consideration by the FCZC Board. Any person addressing the FCZC Board under public comment will be limited to a two-minute presentation to ensure that all interested parties have an opportunity to speak. Please state your name.</p>			
ITEM 03	CHAIR UPDATE	T. RICHARDS	INFO 02 MINUTES
ITEM 04	BOARD TERMS	D. LARSEN	APPROVE 05 MINUTES
<p>Review of the Zoo's current Bylaws on terms for Directors, with comparison to past practice.</p>			
ITEM 05	DISCUSS AND CONSIDER BOARD ELECTION OF BOARD OFFICERS	T. RICHARDS	APPROVE 10 MINUTES
<p>The 2019 positions of Chair, Vice Chair, Treasurer and Secretary shall be decided.</p>			
ITEM 06	REVIEW, DISCUSS AND CONSIDER COMMITTEE MEMBERS	T. RICHARDS	APPROVE 10 MINUTES
<p>The 2019 Board Committee Members for Nominating, Finance, Audit and Bylaws shall be decided.</p>			
ITEM 07	FCZ CEO UPDATE	S. BARTON	INFO 05 MINUTES
ITEM 08	RECEIVE, REVIEW AND CONSIDER MINUTES	T. RICHARDS	APPROVE 01 MINUTES
<p>Review and approve minutes from the November 15, 2018 and December 7, 2018 Board Meetings.</p>			
ITEM 09	RECEIVE, REVIEW AND CONSIDER YEAR-TO-DATE FINANCIAL REPORT AS OF NOVEMBER 30, 2018	R. TREATCH	APPROVE 02 MINUTES
ITEM 10	RECEIVE, REVIEW AND CONSIDER SOUTH CORRIDOR INFRASTRUCTURE CHANGE ORDER 002	S. BARTON	APPROVE 02 MINUTES

Remove and replace existing sanitary sewer manhole \$9,650.00. Received January 7, 2019

ITEM 11	RECEIVE, REVIEW AND CONSIDER SOUTH CORRIDOR INFRASTRUCTURE CHANGE ORDER 003	S. BARTON	APPROVE	02 MINUTES
---------	--	-----------	---------	------------

Repair existing drain inlet

ITEM 12	RECEIVE, REVIEW AND CONSIDER SOUTH CORRIDOR INFRA- STRUCTURE CHANGE ORDER 004	S. BARTON	APPROVE	02 MINUTES
---------	--	-----------	---------	------------

Disconnect Stingray bay from the existing Commissary distribution board and reconnect to the new south switchboard, add new engine generator and automatic transfer switch, reconnect Predatory Bird Facility and Tropical Bird House. Addition provisions for the Stingray Bay Ticket Booth interior. Disconnect the Snack Bar and Restroom Buildings from the existing Commissary distribution board and reconnect to the new south switchboard.

ITEM 13	RECEIVE, REVIEW AND CONSIDER SOUTH CORRIDOR INFRA- STRUCTURE CHANGE ORDER 005	S. BARTON	APPROVE	02 MINUTES
---------	--	-----------	---------	------------

Additional construction survey for a new gas main and re-staking of water and sewer stubs for the South Corridor Infrastructure Project due to a change in design by the Zoo Administration. Additional construction survey for the staking of water and sewer pipeline due to unknown site conditions. Civil engineering services for the cleaning and videotaping of the existing sewer line due to unknown site conditions.

ITEM 14	RECEIVE, REVIEW AND CONSIDER SOUTH CORRIDOR INFRA- STRUCTURE CHANGE ORDER 006	S. BARTON	APPROVE	02 MINUTES
---------	--	-----------	---------	------------

Emergency water repair(s) at stingay bay and birds of prey. Broken unmarked/unknown 2" water line with no known shut off. Emergency water repair of unknown/unmarked water line at south end of south corridor 2" tee with no known shut off.

ITEM 15	RECEIVE, REVIEW AND CONSIDER SOUTH CORRIDOR INFRA- STRUCTURE DESIGN CHANGE ORDER 001	S. BARTON	APPROVE	02 MINUTES
---------	---	-----------	---------	------------

Additional design fees

ITEM 16	RECEIVE, REVIEW AND CONSIDER SOUTH CORRIDOR INFRA- STRUCTURE DESIGN CHANGE ORDER 002	S. BARTON	APPROVE	02 MINUTES
---------	---	-----------	---------	------------

Permit Fees: City of Fresno

ITEM 24 RECEIVE, REVIEW AND
CONSIDER WARTHOG DESIGN
CHANGE ORDER 003 S. BARTON APPROVE 02 MINUTES

Additional costs for civil engineering as site conditions and grades that were marked in as-builts in Africa are not correct as additional grading was done and not recorded.

ITEM 25 RECEIVE, REVIEW AND
CONSIDER WARTHOG DESIGN
CHANGE ORDER 004 S. BARTON APPROVE 02 MINUTES

Design (3C Engineering) for mechanical and plumbing per direction from Zoo Administration and Project Management, the project was moved away from design build to actual engineer as the design build contractors as falsified all of the Title 24 information in the original design.

ITEM 26 RECEIVE, REVIEW AND
CONSIDER WARTHOG DESIGN
CHANGE ORDER 005 S. BARTON APPROVE 02 MINUTES

Design drawings from 2016 per Zoo Administration.

ITEM 27 RECEIVE, REVIEW AND
CONSIDER WARTHOG DESIGN
CHANGE ORDER 006 S. BARTON APPROVE 02 MINUTES

Additional design project management costs due to change in scope and design as directed by Zoo Administration

ITEM 28 RECEIVE, REVIEW AND
CONSIDER WARTHOG DESIGN
CHANGE ORDER 007 S. BARTON APPROVE 02 MINUTES

Fresno Repographics. Additional drawings were needed as there was a change in design from the original scope.

ITEM 29 RECEIVE, REVIEW AND
CONSIDER WARTHOG DESIGN
CHANGE ORDER 008 S. BARTON APPROVE 02 MINUTES

Soil and boring testing.

ITEM 30 RECEIVE, REVIEW AND
CONSIDER ASIA
CHANGE ORDER 001 S. BARTON APPROVE 02 MINUTES

Geotechnical investigation orangutan/Hornbill boring and soils analysis. Geotechnical investigation Sloth Bear boring and soils analysis. Geotechnical investigation Flex-Education and LSS boring and soils analysis.

ITEM 31 RECEIVE, REVIEW AND
CONSIDER BELMONT
BASIN CHANGE ORDER 001 S. BARTON APPROVE 02 MINUTES

Additional project management costs to cover design change and change of scope per the FMFCD.

ITEM 32 RECEIVE, REVIEW AND

CONSIDER BELMONT BASIN CHANGE ORDER 002	S. BARTON	APPROVE	02 MINUTES
--	-----------	---------	------------

Additional design fees (Alan Mok Engineering) due to scope change per the FMFCD

ITEM 33 RECEIVE, REVIEW AND CONSIDER BELMONT BASIN CHANGE ORDER 003	S. BARTON	APPROVE	02 MINUTES
--	-----------	---------	------------

Permits (City of Fresno)

ITEM 34 RECEIVE, REVIEW AND CONSIDER BELMONT BASIN CHANGE ORDER 004	S. BARTON	APPROVE	02 MINUTES
--	-----------	---------	------------

Plan check (City of Fresno)

ITEM 35 RECEIVE, REVIEW AND CONSIDER ZOOPLEX CHANGE ORDER 001	S. BARTON	APPROVE	02 MINUTES
--	-----------	---------	------------

Additional project management costs due to change in scope and design as directed by Zoo Administration

ITEM 36 RECEIVE, REVIEW AND CONSIDER ZOOPLEX CHANGE ORDER 002	S. BARTON	APPROVE	02 MINUTES
--	-----------	---------	------------

Design electrical engineer due to change in scope and design as directed by Zoo Administration.

ITEM 37 RECEIVE, REVIEW AND CONSIDER ZOOPLEX CHANGE ORDER 003	S. BARTON	APPROVE	02 MINUTES
--	-----------	---------	------------

Design engineering (Civil) due to change in scope and design as directed by Zoo Administration.

ITEM 38 RECEIVE, REVIEW AND CONSIDER ZOOPLEX CHANGE ORDER 004	S. BARTON	APPROVE	02 MINUTES
--	-----------	---------	------------

Additional plans due to revisions and change in scope and design as directed by Zoo Administration.

ITEM 39 RECEIVE, REVIEW AND CONSIDER AMBASSADOR ANIMAL BUILDING CHANGE ORDER 001	S. BARTON	APPROVE	02 MINUTES
--	-----------	---------	------------

Additional design engineering costs due to change in scope and design as directed by Zoo Administration.

ITEM 40 RECEIVE, REVIEW AND CONSIDER AMBASSADOR ANIMAL BUILDING CHANGE ORDER 002	S. BARTON	APPROVE	02 MINUTES
--	-----------	---------	------------

Additional project management costs due to change in scope and design as directed by Zoo Administration.

ITEM 41	NEWS BUSINESS	INFO	02 MINUTES
ITEM 42	OLD BUSINESS	INFO	08 MINUTES

Alisha Anderson to provide an update on requested updates to the Zoo's website.
Scott Barton/Amos Morris to provide an update on the strategic plan for addressing the Staff Survey
Scott Barton to provide an update on the research performed on potential cost savings of an internal project manager.

ITEM 18: ADJOURNMENT

TOTAL TIME: 1 HOUR 53 MINUTES